

Kerala Council for Historical Research



DIGESTING KERALA'S PAST

Phase I -Digitising Rare Books / Documents

**A Joint Venture by Kerala Council for Historical Research (KCHR) and
Vikram Sarabhai Space Centre (VSSC)**

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Dear friend,

Thank you for your interest in our Project 'Digitizing Kerala's Past'. This Project envisages the development of a digital repository of documents and images related to the social, scientific, cultural and historical heritage of Kerala. This is implemented in a phased manner in association with other agencies and organizations willing to extend co-operation, expertise and technical resources, in the best traditions of academic collaboration. In Phase I we propose to digitize rare books, paper documents and out-of-print works of significance in collaboration with Vikram Sarabhai Space Centre, Thiruvananthapuram. In Phase II, pre 1960 photographs and images related to the social and cultural life of Kerala will be digitized in collaboration with River Valley Technology Group, Thiruvananthapuram. Rare books and photographs will be returned to the contributing institutions and individuals together with the digitized version on compact discs. KCHR will maintain reference facility to provide public access to these documents and images under the regulatory protocols of a public institution. We may also consider the uploading of selected documents and images to our official website to create an online repository.

This project is taken up as a cultural & scientific initiative of great significance and we look forward to your whole-hearted participation. Kindly fill the registration form given below. We will get back to you after the selection and classification of the rare books and documents you refer to in the registration form. However you are free to submit rare books/documents along with the registration form itself, if that is convenient to you.

Thanking you,

Director
KCHR

REGISTRATION FORM

1.	Name of the Individual/ Head of the Institution/ Secretary/Librarian	
2	Name of the participating Institution/Family/ Repository	

3	Address	
4	Phone No	
5	E-mail	
6	Website	

7	Details of the Rare Books/Documents (Fill out the Datasheet I attached herewith. Add more sheets if necessary).	
8	Total No. of Rare Books	
9	Total No. of Rare Documents	
10	Total No. of datasheets used	

DECLARATION

I/we contribute the above referred photographs/images for including in the KCHR Project 'Digitising Kerala's Past'. I/We want/don't want the originals returned back with the copy of the rare books/documents in Compact Discs. KCHR-VSSC will not be responsible for any unforeseen damage or technical error occurring in spite of their best efforts to avoid such casualties. We/I authorize KCHR to conserve the digitized versions in their repository and use them for research and academic purposes.

Place:

Date:

Signature

For Official Use:

Registration No.

No. of Rare Books/Documents:

Date of receipt:

Mode of receipt: by post/ by courier/ by hand

Date & No. of Receipt issued:

Request for submission of the selected Books/Documents sent on:

Books/Documents returnable/ non-returnable ; CD ROM issued/ not issued

Verified by:

**Director
KCHR**

DATA SHEET - I

Instructions

1. Enter serial numbers to books and documents on the top-right hand-side of the first page
2. The same serial number should be used in the data sheet.
3. Please fill up the form with utmost care.
4. Use additional sheets to provide more information.

Sl. No.	Title of the Book/Document	Author/Publisher	Place & Date of publication/ creation	Any other details

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